

Registration Card

Please complete and return as soon as
Possible to:

Ms P Gokool
T² Training Centre
KwaZulu-Natal Department of Transport
P O. Box 4094
Willowton Hub
PIETERMARITZBURG 3200
Tel: (033) 397 9508
Fax: (033) 397 9585
Email: pamela.gokool@kzntransport.gov.za

Surname: _____

First Name: _____ Title: _____

Organisation: _____

Designation: _____

Postal address: _____

Postal code: _____

Tel: _____

Fax: E-mail: _____

Signature CCM: _____

Signature Director: _____

Enquiries:

Ms P Gokool
Tel: (033) 397 9508
Fax: (033) 397 9585
Email: gokoolp@dot5a.kzntl.gov.za

Payment

Delegates from organizations other than
KwaZulu-Natal Department of Transport must
pay the R 1000 course fees by cash or cheque.

Cheques should be made out to:

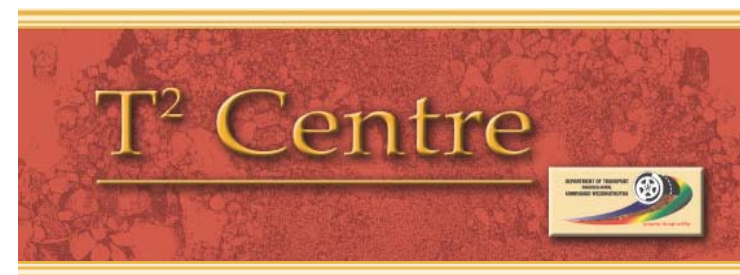
KwaZulu-Natal Provincial Government-
Transport

and mailed to:

Mrs D Naidoo
Technology Transfer Centre
KwaZulu-Natal Department of Transport
Private Bag X9043
PIETERMARITZBURG 3200

Cancellation

Delegates may be substituted, but no refunds
will be made for cancellations.



Practical and General First Aid

Technology Transfer Centre

T² Training Centre
Mountain Rise

Background

The Occupational Health and Safety Act stipulates that the working environment should be the safe place for all employees. This Act also stipulates that all employees shall have prompt access to First Aid. To comply with the provision of the Act the Department conducts First Aid Training. It is a priority that sufficient employees are trained in case of emergency within the workplace.

The T² Training centre jointly with outside service providers have put a three-day course aimed at educating our employees on basic and general first aid techniques to ensure that the First Aid principles and practices are applied in the workplace in case of injuries and emergencies. The course is conducted in English and Zulu.

Objectives

The objectives of the course are:

- To provide knowledge on how to perform first aid in case of injuries and emergencies in the workplace as well as in the outside environment.
- To empower Department of Transport employees with major First Aid techniques to save lives.
- To highlight a safe environment in the workplace.

Target audience

KwaZulu-Natal Department of Transport staff and consultants working for the Department whose responsibilities include Safety and First Aid duties.

Date and venue

Course can be arranged with the contact people and can be conducted on site or at the Kwazulu-Natal Department of Transport's T2 Training Centre.

Facilitators

Mr Colin Ndlovu

Fees

The course is free for KwaZulu-Natal Department of Transport employees. Delegates from other organisations must pay R1000. to cover course attendance, presentations, teas and luncheons.

Course arrangements

The course applicants will be responsible for transport and accommodation for the duration of the courses. All applications must be approved by the Cost Centre Manager and Regional Director or Director.

Programme

The course will be run with the utilisation of visual aids and practical demonstrations. Informational documentation is also supplied.

The following topics will be covered:

- Major First Aid Techniques
- Action in an emergency
- Asphxia
- Wounds and Bleeding
- Circulatory Disorders
- Unconsciousness
- Fractures
- Effects of extremes of temperatures
- Poisoning
- Aches
- Foreign bodies
- Dressing and Bandaging