

CONTRACT NO. ZNB01904/00000/00/HLU/INF/23/T: BLACKTOP PATCHING AND RUT REPAIR ON ROAD P453, D2437, D2491, P475, P451 AND P235-2 UNDER KZ 276 WITHIN THE BIG5 HLABISA LOCAL MUNICIPALITY

CIDB GRADE 4SB or higher

| Name of Tenderer: | | |
|-------------------|------|------|
| | | |

This tender closes at 11:00 on Monday 31 July 2023 at the offices of the Department of Transport, Hluhluwe Cost Centre Lot 871 Main Road, Hluhluwe

LATE SUBMISSIONS WILL NOT BE CONSIDERED

Issued by:

The Department of Transport Hluhluwe Cost Centre Lot 871 Main Road Hluhluwe 3960

Contact Name: TM Mthethwa Telephone: (035) 562 0261

Prepared by:

The Department of Transport Hluhluwe Cost Centre Lot 871 Main Road Hluhluwe 3960

Contact Name: ZN Sabela Telephone: (035) 562 0261





PROVINCE OF KWAZULU-NATAL DEPARTMENT OF TRANSPORT

CONTRACT NO.ZNB01904/00000/00/HLU/INF/23/T: BLACKTOP PATCHING AND RUT REPAIRS ON ROAD P453, D2491, D2437, P475, P451 AND P235-2 UNDER KZ 276 WITHIN THE BIG5 HLABISA LOCAL MUNICIPALITY

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| C4.4 | Conditions on Site: Materials Information | Green |
| C4.5 | Traffic Information | Green |
| C4.6 | Any other relevant technical reports (delete if not required) | Green |

DOCUMENT CHECKLIST

This document checklist is provided to assist the Tenderer.

| | | ITEMS | CHECKED |
|---|-----|---|---------|
| 1 | | Returnable Schedules in Section T2.2 | |
| 2 | | Correct Tender Offer carried forward to C1.1Form of Offer and Acceptance and the Form of Offer duly completed and signed | |
| 3 | | Bill of Quantities: | |
| | i) | Completed in legible INK only | |
| | ii) | Corrections crossed out and initialled | |
| 4 | | Contract specific data provided by the Contractor | |

PART T1:TENDERING PROCEDURES

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PLEASE NOTE:

Any appeals regarding the award of this bid should be lodged within 5 working days from the date of the publication of bid results in the Government Tender Bulletin which is published every week on Friday and may be downloaded from the website, www.kzntransport.gov.za

The publication is also published in the following platforms, www.tenderbulletin.gov.zawww.cidb.org.za/.

The address provided for the lodging of appeals is:

The Chairperson Bid Appeals Tribunal Private Bag X9082 Pietermaritzburg 3200

FAX NO.: 033 897 4501

T1.1 TENDER NOTICE AND INVITATION TO TENDER

CONTRACT NO.ZNB01904/00000/00/HLU/INF/23/T: BLACKTOP PATCHING AND RUT REPAIRS ON ROAD P453, D2491, D2437, P475, P451 AND P235-2 UNDER KZ 276 WITHIN THE BIG5 HLABISA LOCAL MUNICIPALITY

The Province of KwaZulu-Natal, Department of Transport, invites tenders from contractors, experienced in roadworks, forBLACKTOP PATCHING AND RUT REPAIRS ON ROAD P453, D2491, D2437, P475, P451 AND P235-2 UNDER KZ 276 WITHIN THE BIG5 HLABISA LOCAL MUNICIPALITY. The duration of the project is **4 months**

Only tenderers that satisfy the eligibility criteria stipulated in clause C.2.1 of the Tender Data are eligible to have their tenders considered.

Tenders must have a minimumCIDB contractor grading designation of **4SB or higher**.

Tenderers shall be required to demonstrate that they will have in their employ during the contract period the necessary personnel satisfying the requirements of the Scope of Work for labour-enhanced competencies for management and supervisory personnel.

Preference points are offered to tenderers who comply with the requirements of PPPFA stipulated in clause C.3.11.1 of the TenderData.

Tender documents will be available as from 10:00 Monday 26 June 2023.

Free download of tender documents will be available on the www.kzntransport.gov.za and <a href

Queries relating to this tender may be addressed to:

| Bidding procedure enquiries: | Technical enquiries: |
|--|---|
| Ms Thandi Mkhabela | Mr Thamsanqa Mthethwa |
| Telephone: 035 562 0261 | Telephone: 035 5620 261 |
| Email: Thandi.mkhabela@kzntransport.gov.za | Email: Thamsanqa.mthethwa@kzntransport.gov.za |
| | |

Deadline for the submission of all technical enquiries is the 31 July 2023 at 16h00.

A compulsory Clarification Meeting with representatives of the Employer will take place at the **Department of Transport**, **Hluhluwe Cost Centre**, **Lot 871 Main Road Hluhluweon Friday 30 June 2023**, starting at **10:00**. Latecomers will not be admitted.

The closing time for receipt of tenders is **11:00** on **Monday 31 July 2023**. Telegraphic, telephonic, telex, facsimile, electronic, e-mail and late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

CLARIFICATION MEETING VENUE PLAN

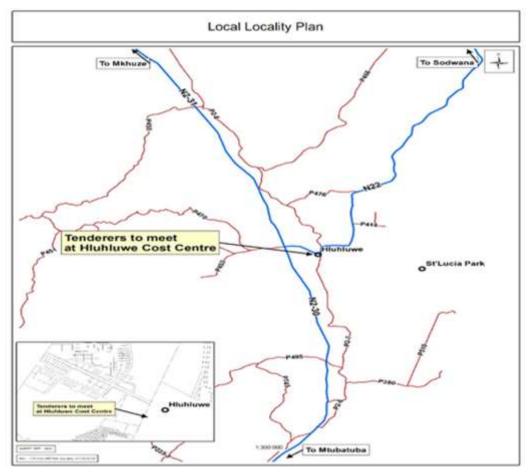
BC,INCLUDE THE FOLLOWING:-

Venue: Hluhluwe Cost Centre Direction: From Mtubatuba

- Continue onto N2
- Take exit towards R22
- Turn right onto R22
- At the roundabout continue straight and stay on R22
- Destination will be on the right

From Mkhuze

- Continue onto N2
- Take exit towards R22
- Turn left onto R22
- At the roundabout continue straight and stay on R22
- Destination will be on your right



Clarification Meeting Venue Locality Plan

T1.2 TENDER DATA

The conditions of tender are the standard conditions of tender contained in Annex C of the Construction Industry Development Board Standard for Uniformity in Engineering and Construction Works Contracts, published in Government Gazette No. 42622 dated 8 August 2019.

The standard conditions of tender make several references to the tender data for details that apply specifically to this tender. The tender data shall have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.

Each item of data given below is cross-referenced to the clause in the standard conditions of tender to which it mainly applies.

| Clause Number | Data |
|------------------|---|
| C.1.2 | The Tender Documents consist of the following: |
| | (a) This Project Document , which contains the following: |
| | PART T1: TENDERING PROCEDURES T1.1 Tender Notice and Invitation to Tender T1.2 Tender Data |
| | PART T2: RETURNABLE DOCUMENTS T2.1 List of Returnable Documents T2.2 Returnable Schedules |
| | PART C1: AGREEMENTS AND CONTRACT DATA C1.1 Form of Offer and Acceptance C1.2 Contract Data C1.3 Performance Guarantee C1.4 Agreement in terms of Section 37(2) of the Occupational Health and Safety Act No. 85 of 1993 C1.5 Retention Money Guarantee C1.6 Transfer of Rights |
| | PART C2: PRICING DATA C2.1 Pricing Assumptions C2.2 Bill of Quantities |
| | PART C3: SCOPE OF WORK C3.1 Standard Specifications C3.2 Project Specifications C3.3 Particular Specifications |
| | PART C4: SITE INFORMATION C4.1 Locality Plan C4.2 Example of Contract Signboard Details C4.3 Existing Services Report (delete if not required) C4.4 Conditions on Site: Materials Information (delete if not required) C4.5 Traffic Information(delete if not required) C4.6 Any other relevant technical reports (delete if not required) (b) Drawings (issued separately by the Employer's Agent). |

| Clause | Data | |
|--------|---|--|
| Number | (c) 'General Conditions of Contract for Construction Works, ThirdEdition (2015)' issued by the South African Institution of Civil Engineering (abbreviated title 'General Conditions of Contract 2015' –'GCC 2015'). This document is obtainable separately and Tenderers shall obtain their own copy. | |
| | (d) 'Standard Specifications for Road and Bridge Works for South African Road Authorities (Draft Standard) (October 2020). This document is obtainable separately and Tenderers shall obtain their own copy. | |
| | (e) 'Occupational Health and Safety Act No. 85 of 1993', 'Occupational Health and Safety Amendment Act No. 181 of 1993', and the 'Construction Regulations, 2014' (Government Notice No. R. 489 published in Government Gazette No. 40883 of 2June 2017,)'. These documents are obtainable separately and Tenderers shall obtain their own copies. | |
| | (f) 'Construction Industry Development Board Act No. 38 of 2000'as amended and the 'Regulations in terms of the Construction Industry Development Board Act No. 38 of 2000' (Government Notice No. R. 692 published in Government Gazette No. 26427 of 9 June 2004, as amended). | |
| | In addition, Tenderers are advised, in their own interest, to obtain their own copies of the relevantActs, Regulations and Standards referred to in this document as they are essential for the Tenderer to become acquainted with the basics of construction management, the implementation of preferential construction procurement policies, and participation of targeted enterprises and labour. | |
| C.1.4 | The Employer's Agent is: | |
| | Name of the firm: Department of transport Contact person: PP Mkhize | |
| | Telephone: 035 562 0261 Fax: 035 562 0017 | |
| | E-mail: Philile.Mkhize@kzntransport.gov.za | |
| C.2.1 | Only those tenderers who satisfy the following criteria are eligible to submit tenders. | |
| | (a) CIDB registration Only those tenderers who are registered with the CIDB, at close of tender, in a contractor grading designation equal to or higher than4, for a SB classof construction work, are eligible to have their tenders evaluated. | |
| | Only contractors whose CIDB status is "Active" at the time of tender closure will be considered for further evaluation. Contractors whose status is "Suspended" or "Expired" will not be considered for evaluation and will be disqualified from the bidding process. | |
| | Joint ventures are eligible to submit tenders provided that: (i) every member of the joint venture is registered with the CIDB; (ii) the lead partner has a contractor grading designation in the 4SB class of construction work; not lower than one level below the required grading designation in the class construction work under consideration and possesses the required recognition states and | |
| | the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than4 for a SB class of construction work. | |
| | (b) Central Supplier Database (CSD) | |
| | Tenderers, or in the event of a joint venture, each member of the joint venture, mustbe registered on the Central Supplier Database at the closing date for tender submissions. Tenders received from such tenderers who do not comply with this requirement, will be considered non-responsive. | |

| Clause Number | 11313 | |
|------------------|--|--|
| | Prospective suppliers should self-register on the CSD website www.csd.gov.za . | |
| C.2.7 | The arrangements and venue for the compulsory Clarification Meeting are: | |
| | Venue: Department of Transport, Hluhluwe Cost Centre Lot 871, Main Road, Hluhluwe. | |
| | Date: Friday, 30 June 2023 at 10H00 Contact person: Mr TM Mthethwa | |
| | Telephone: 035 562 0261 Fax: 035 562 0017 | |
| | E-mail: thami.mthethwa@kzntransport.gov.za | |
| C.2.10 | All Tenderers that are registered for Value Added Tax (VAT) with the South African Revenue Service (SARS) must include VAT in their tender offer. | |
| C.2.11 | The tenderer shall not retype the tender document. | |
| | Any tender submitted using a document that has been retyped shall be considered non-responsive and rejected in terms of clause C.3.8.1 of the Conditions of Tender. | |
| C.2.12 | The requirements are as described in clause A2.1.4.2'ALTERNATIVE DESIGNS' of the 'COTO Standard Specifications for Road and Bridge Works for South African Road Authorities (Draft Standard) (October 2020 edition)'. | |
| C.2.13 | C.2.13.3 Tender offers shall be submitted as an original only. Under no circumstances whatsoever may the tender forms be retyped or redrafted. Photocopies of the original tender documentation may be used, but an original signature must appear on such photocopies. | |
| | C.2.13.5 The Employer's address for delivery of tender offers and identification details to be shown on each tender offer package are: | |
| | Location of Tender Box: Outside the Foyer, KZN Department of Transport | |
| | Physical Address: Hluhluwe Cost Centre, Lot 871 Main Road, Hluhluwe, 3960 | |
| | Identification Details: Contract No. ZNB01904/00000/00/HLU/INF/23/T | |
| | C.2.13.6 A two-envelope system will NOTbe followed. | |
| C.2.15 | The closing time for submission of Tender Offers is: 11:00 on Monday 31 July 2023 | |
| | Telegraphic, telephonic, telex, facsimile, electronic, e-mail and late tenders will not be accepted. | |
| C.2.16 | The tender offer validity period is Twelve (12) weeks, calculated from the date of bid closure. | |
| C.2.18 | The tenderer must submit to the Employer the names of all management and supervisory staff that will be employed to supervise the labour-enhanced portion of the works together with satisfactory evidence that such staff members satisfy the eligibility requirement (refer to Returnable Schedule H). | |
| C.2.19 | Access shall be provided for inspections and testing by personnel acting on behalf of the Employer. | |
| C.2.23 | The certificates as required in the Returnable Schedules and Forms must be provided with the | |

| Clause Number | 1 12†2 | |
|------------------|---|-----------------|
| | | |
| C.3.4 | The time and location for opening of the tender submissions are: Time: 11:00 Date: Monday 31 July 2023 | |
| | Location / Venue: Department of Transport, Hluhluwe Cost Centre Lot 871 Hluhluwe, 3960 | , Main Road, |
| C.3.5 | A two-envelope system will NOT be followed. | |
| C.3.8.1 | Determine, after opening and before detailed evaluation, whether each tender offer properl received: a) complies with the requirements of these Conditions of Tender, b) has been properly and fully completed and signed, and c) is responsive to the other requirements of the tender documents. | |
| C.3.11.1 | The evaluation of tender offers will be based on administrative compliant preference in accordance with the Preferential Procurement Regulations, 202 Natal Department of Transport (KZNDOT) Interim Preferential Procurement F 2023, as amended. The scope of work for this contract is classified in the following table. | 22and KwaZu |
| | Please mark appropriate: | YES / NO |
| | Simple/straightforward/routine work - where the tasks or activities are of a straightforward nature in terms of which inputs are relatively well known and outputs can be readily defined. | YES |
| | Complex work - characterised by requirements for higher levels of skills, greater resources or not well-defined inputs and outputs. (if this evaluation criteria is selected please include functionality) | NO |
| | Specialist work - requiring considerable innovation, creativity, and expertise or skill (or both) or work that has a high downstream impact. (if this evaluation criteria is selected please include functionality) | NO |
| | Employer shall perform a risk analysis on the preferred tenderer to ascertain if following might present an unacceptable commercial risk to the employer. • Unduly high or unduly low tendered rates or amounts in the tender offer. • Contract data provided by the tenderer; or • The contents of the tender returnable which are to be included in the contents of the tenderer pose a commercial risk to the employer, the offer will not be | er, ontract. |

| Clause Number | Data | | |
|------------------|---|--|--|
| Number | (a) Price and preference Tenders will be evaluated on price and preference in accordance with the Preferential Procurement Regulations, 2022and KZNDOT Interim Preferential Procurement Policy-January 2023. | | |
| | Specific goals points must be claimed using Returnable Schedule D - SDB 6.1 in accordance with the tenderer'sCompany and Intellectual Property Commission (CIPC) company registration documents, Central Supplier Database report, B-BBEE status level of contributor or Sworn affidavit as per construction sector code and proof of participation on job creation that is provided as returnable schedule K.The Acceptable Proof for the Allocation of Specific Goals Points, as detailed in Section Q - Acceptable Proof & Right to Award, must be attached to Returnable Schedule D - SBD6.1 | | |
| | The tenderer's B-BBEE Status Level Verification Certificate must comply with the requirements of Returnable Schedule E and be submitted as an attachment to the returnable schedule. | | |
| | Total Score for Price and Preference The points scored for a Tenderer in respect of Price will be added to the points scored in respect of Preference. Only the tender with the highest number of points may be selected, except in those instances permissible by legislation, practice notes or relevant policies. | | |
| C.3.13 | (e)The legal requirements for acceptance of the tender offer are: | | |
| | (i) Tender Defaulters Register - the Tenderer or any of its principals is <u>not</u> listed on the register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector. | | |
| | (ii) Abuse of the SCM System - the Tenderer has <u>not</u> abused the Employer's Supply Chain Management System and has <u>not</u> been given a written notice to the effect that he has failed to perform on any previous contract. | | |
| | (iii) Declaration - the Tenderer has indicated and declared whether a spouse, child or parent of the Tenderer is in the service of the State. | | |
| | (iv) Fraud and Corruption - the Employer is satisfied that the Tenderer or any of his principals have <u>not influenced</u> the tender offer and acceptance by the following criteria: | | |
| | having offered, promised or given a bribe or other gift or remuneration to any person in connection with the obtaining of this Contract; having acted in a fraudulent or corrupt manner in obtaining this Contract; having approached an officer or employee of the Employer or the Employer's Agent with the object of influencing the award of a Contract in the Tenderer's favour; having entered into any agreement or arrangement, whether legally binding or not, with any other person, firm or company to refrain from Tendering for this Contract or as to the amount of the Tender to be submitted by either party; or having disclosed to any other person, firm or company other than the Employer, the exact or approximate amount of his proposed Tender. | | |
| C.3.17 | The Employer may, in addition to using any other legal remedies, repudiate the Tender offer and acceptance and declare the Contract invalid should it have been concluded already. The number of paper copies of the signed contract to be provided by the Employer is one (1) . | | |

PART T2: RETURNABLE DOCUMENTS

T2.1 LIST OF RETURNABLE DOCUMENTS

The following schedules and forms are contained in this document and are to be properly completed as required:

- (a) Returnable Schedules in T2.2.
- (b) C1.1 Form of Offer and Acceptance, C1.1.1: Offer, on page C3.
- (c) Contract Specific Data Provided by the Contractor in C1.2.3.
- (d) Pricing Data in C2.2: Bill of Quantities.

T2.2 RETURNABLE SCHEDULES

| Α | CERTIFICATE OF ATTENDANCE AT CLARIFICATION MEETING | T14 |
|---|--|-----|
| В | RECORD OF ADDENDA TO TENDER DOCUMENTS | T15 |
| С | COMPULSORY ENTERPRISE QUESTIONNAIRE | T16 |
| D | STANDARD BIDDING DOCUMENTS | T17 |
| | SBD 1: INVITATION TO BID | T17 |
| | SBD 4: BIDDER'S DISCLOSURE | T19 |
| | SBD 5: THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME | T22 |
| | SBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THEPREFERENTIAL PROCUREMENT REGULATIONS 2022 | T24 |
| E | B-BBEE VERIFICATION CERTIFICATE | T32 |
| F | CERTIFICATE OF AUTHORITY FOR SIGNATORY | T33 |
| G | CONSTRUCTION EXPERIENCE | T35 |
| Н | KEY PERSONNEL | T36 |
| I | CONSTRUCTION EQUIPMENT | T39 |
| J | PROPOSED SUBCONTRACTORS | T40 |
| K | PARTICIPATION IN JOB CREATION USING LOCAL LABOUR | T41 |
| L | BIDDERS HEALTH AND SAFETY DECLARATION | T43 |
| М | DEVIATIONS AND QUALIFICATIONS | T45 |
| N | SCHEDULE OF ALTERNATIVE TENDERS | T46 |
| 0 | TECHNICAL PROPOSAL | T47 |
| Р | NOTICES TO TENDERERS REGARDING THE COMPLETION OF FORMS | T49 |
| Q | ACCEPTABLE PROOF& RIGHT TO AWARD | T50 |

NOTE: The Tenderer is required to complete each schedule and form listed above to the best of his ability as the evaluation of tenders and the eventual contract will be based on the information provided by the Tenderer. Failure of a Tenderer to complete the schedules and forms to the satisfaction of the Employer may lead to rejection on the grounds that the tender is non-responsive.

A. CERTIFICATE OF ATTENDANCE AT CLARIFICATION MEETING

| This is to certify that (Tenderer) | | |
|---|--|--|
| of (address) | | |
| | | |
| | the compulsory clarification meeting held for all Tenderers ost Centre Lot 871 Main Road, Hluhluwe (refer to the 1.1) on Friday 30 June 2023, starting at 10:00. | |
| I acknowledge that the purpose of the meeting was to acquaint myself with the site of the works and / or matters incidental to doing the work specified in the tender documents in order for me to take account of everything necessary when compiling our rates and prices included in the tender. | | |
| Particulars of person attending the meeting: | | |
| Name: | Signature: | |
| Capacity: | | |
| Attendance of the above person at the meetin | g is confirmed by the Employer's Agent, namely: | |
| Name: | Signature: | |
| Capacity: | Date and Time: | |
| | | |
| | | |
| | | |
| Dana | rtmental Stamp | |
| Бера | i unentai Stamp | |

Any tender submitted that does not bear the signature of the Employer's Agent on this page shall be considered non-responsive and rejected in terms of clause C.3.8 of the Conditions of Tender.

B. RECORD OF ADDENDA TO TENDER DOCUMENTS

The undersigned confirm that the following communications received from the Employer or his representative before the date of submission of this tender offer, amending the tender documents, have been considered in this tender offer. (Addenda can only be issued following approval from the Employer. The Employer's representative is not allowed to issue addenda to bidders without prior approval in terms of the SCM Delegations).

| ADDENDUM NO. | DATE | | TITLE OR | DETAILS |
|--------------|------|----------|----------|---------|
| | | | | |
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| | | | | |
| ned | | Date | | |
| ne | | Position | | |
| der | | | | |

Failure to complete, sign and date this form or failure to acknowledge receipt and effect changes of each Addendum issued shall result in the tender being considered non-responsive and rejected in terms of clause C.3.8.1 of the Conditions of Tender.

C. COMPULSORY ENTERPRISE QUESTIONNAIRE

| The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted. | | | | | |
|---|--|---|--|--|--|
| Section 1: Nam | · | | | | |
| Section 2: VAT | registration number, if | any: | | | |
| Section 3: CIDB | registration number, if | any: | | | |
| Section 4: CSD | number: | | | | |
| Section 5: Part | iculars of sole propriet | ors and partners in partners | hips: | | |
| Name* | Identity number* Personal income tax number* | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| * Complete only if s | ole proprietor or partnership | and attach separate page if more | e than 3 partners | | |
| Section 6: Part | iculars of companies a | nd close corporations | | | |
| Company registra | tion number: | | | | |
| Close corporation | number: | | | | |
| Tax reference nur | mber: | | | | |
| Section 7: SBD-requirement. | 4 issued by National T | reasury must be completed | I for each tender and be attached as a tender | | |
| Section 8: SBD requirement. | 6 issued by National T | reasury must be completed | I for each tender and be attached as a tender | | |
| | | he is duly authorised to do so nderers tax clearance status | on behalf of the enterprise: from the South African Revenue Services that it is | | |
| ii) confirms that the who wholly of | r partly exercises or ma | ay exercise, control over the | f any partner, manager, director or other person, e enterprise appears on the Register of Tender | | |
| iii) confirms that r | no partner, member, dire | ector or other person, who wi | Corrupt Activities Act of 2004; nolly or partly exercises, or may exercise, control | | |
| | | the last five years been conv linked or involved with any ot | icted of fraud or corruption; her tendering entities submitting tender offers and | | |
| have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and | | | | | |
| iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct. | | | | | |
| Signed | | Date | | | |
| Name | | Position | | | |
| | | | | | |
| Enterprise name | | | | | |

<u>Failure to complete, sign and date this form shall result in the tender being considered non-responsive and rejected in terms of clause C.3.8.1 of the Conditions of Tender.</u>

D. STANDARD BIDDING DOCUMENTS

SECTION A INVITATION TO BID

SBD1

| | YOU ARE HEREBY INVITED TO TENDER FOR REQUIREMENTS OF THE KWAZULU-NATAL DEPARTMENT OF TRANSPORT | | | | | |
|---|--|-----------------|------|---------------------|----------------------|-----------------------|
| BID NUMBER: ZNB01904/00000/00/HLU/INF/23/T CLOSING DATE: 31 July 2023 CLOSING TIME: 11:00 | | | | | | |
| BLACKTOP PATCHING AND RUT REPAIRS ON ROAD P453, D2491, D2437, P475, P451 AND P235-2 UNDER DESCRIPTION KZ 276 WITHIN THE BIG5 HLABISA LOCAL MUNICIPALITY | | | | | | |
| TENDER RESPONSE | DOCUMENTS MAY BE DEPOS | SITED IN THE BI | D BO | X SITUATED AT | (STREET ADDR | ESS) |
| Cost Centre Hluhluwe: | Main Entrance Foyer | | | | | |
| Lot 871, Main Road | - | | | | | s submit their Tender |
| Hluhluwe, 3960 | | | offe | rs/ responses to | the official whose r | name appears on the |
| Monday to Friday: 07 | :30 until 16:00 | | enq | uiries. | | |
| menuny to many to | | | | | | |
| BIDDING PROCEDUR | E ENQUIRIES MAY BE DIRECT | TED TO | TEC | HNICAL ENQU | IRIES MAY BE DIF | RECTED TO: |
| CONTACT PERSON | Thami Mthethwa | | | NTACT RSON | Zama Sabela | |
| TELEPHONE | 035 562 0261 | | | EPHONE | 035 562 0261 | |
| NUMBER | 033 302 0201 | | | /IBER | 033 302 0201 | |
| FACSIMILE NUMBER | 035 562 0017 | | | SIMILE MBER | 035 562 0017 | |
| E-MAIL ADDRESS | Thami.mthethwa@Kzntra | nsport.gov.za | E-M | AIL ADDRESS | zama.sabela@ | kzntransport.gov.za |
| SUPPLIER INFORMAT | TION | | | | — | |
| NAME OF BIDDER | | | | | | |
| POSTAL ADDRESS | | | | | | |
| STREET ADDRESS | | | | | - | |
| TELEPHONE | | | | | | |
| NUMBER | CODE | | | NUMBER | | |
| CELLPHONE NUMBER | | | | | | |
| FACSIMILE | | | | | | |
| NUMBER | CODE | | | NUMBER | | |
| E-MAIL ADDRESS | | | | | | |
| VAT REGISTRATION | | | | | | |
| NUMBER | TAY COMPLIANCE | T | | L OENTDAL I | | |
| SUPPLIER COMPLIANCE | TAX COMPLIANCE SYSTEM PIN: | | | CENTRAL SUPPLIER | | |
| STATUS | STSTEWFIN. | | OR | DATABASE | MAAA | |
| 01/1100 | | | | NO: | | |
| B-BBEE STATUS | TICK APPLICABLE I | BOX1 | B-BI | BEE STATUS | ITICK APP | LICABLE BOX |
| LEVEL | | | | EL SWORN | [| |
| VERIFICATION | ☐ Yes [| □ No | AFF | IDAVIT | ☐ Yes | ☐ No |
| CERTIFICATE | | | | | | |
| | LEVEL VERIFICATION CERTIF FOR PREFERENCE POINTS F | | | | ME & QSE) MUST | BE SUBMITTED IN |
| ARE YOU THE | | | | _ | T | |
| ACCREDITED | | | | YOU A | | |
| REPRESENTATIVE | | | | REIGN BASED | | |
| IN SOUTH AFRICA | | | | PPLIER FOR GOODS | | |
| FOR THE GOODS | | | | RVICES | □Yes | □No |
| /SERVICES | ☐Yes ☐No | | | RKS | | |
| /WORKS | | | | ERED? | [IF YES, ANSWE | |
| OFFERED? | [IF YES ENCLOSE PROC | DF] | L | | QUESTIONNAIR | RE BELOW] |
| QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS | | | | | | |
| | SIDENT OF THE REPUBLIC OF | SOUTH AFRICA | (RSA | | □ NO | |
| DOES THE ENTITY HAVE A BRANCH IN THE RSA? | | | | | | |
| DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO | | | | | | |
| | | | 2 | ☐ YES | | |
| | E IN THE RSA FOR ANY FORM "NO" TO ALL OF THE ABO | | | YES OT A REQUIR | □ NO | ISTER FOR A TAY |
| | US SYSTEM PIN CODE FRO | | | | | |
| | REGISTER AS PER 2.3 BELOW. | | | | | |

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. IF THE BID WAS INVITED THROUGH A CLOSE QUOTATION PROCESS; WHERE SUPPLIERS WERE SOURCED FROM CSD USING THE COMMODITY PROCESS; SUPPLIERS WHO WERE NOT INVITED WILL NOT BE CONSIDERED.
- 1.5. USE OF OMISSION IN THE DOCUMENT IS PROHIBITED, ALL CORRECTIONS MUST BE INITIALLED BY TENDERR AND USE OF CORRECTION FLUID IS PROHIBITED.
- 1.6. FAILING TO COMPLY WITH THE ABOVE REQUIREMENTS WILL RESULT IN THE BID BEING NON-RESPONSIVE.
- 1.7. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."
- 3. COMPLIANCE AND RETURNABLES: THE FOLLOWING RETURNABLE DOCUMENTS MUST RETURNED WITH THE TENDER DOCUMENT
- 3.1 SCM APPENDIX 1 INVITATION TO TENDER (SBD1 PART A)
- 3.2 SCM APPENDIX 2 TERMS AND CONDITIONS FOR BIDDING (SBD1 PART B)
- 3.3 SCM APPENDIX 3 OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE
- 3.4 SBD 4 DECLARATION OF INTEREST FORM
- 3.5 SBD 6.1 PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022;

| INVALID. | THE ABOVE PARTICULARS MAT READER THE BID |
|---|--|
| SIGNATURE OF BIDDER: | |
| CAPACITY UNDER WHICH THIS BID IS SIGNED: (Proof of authority must be submitted e.g. company resolution) | |
| DATE: | |

ND. EAH LIDE TO BROVIDE / OR COMBLY WITH ANY OF THE AROVE PARTICLH ARS MAY DENDED THE RID

SBD 4 BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State institution |
|-----------|-----------------|---------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

| 2.2 | Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO |
|-------|--|
| 2.2.1 | If so, furnish particulars: |
| | |

CIDB OPEN TENDER: Tender Ver09-03-2023: COTO

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

| 2.3 | Does the bidder or any of its directors / trustees / shareholders / members / partners |
|-----|--|
| | or any person having a controlling interest in the enterprise have any interest in any |
| | other related enterprise whether or not they are bidding for this contract? |
| | YES/NO |

| 2.3.1 | If so, furnish particulars: |
|-------|-----------------------------|
| | |
| | |

3 DECLARATION

| Ι, | the | undersigned |
|--------------|---|---------------------------|
| (name) | | in submitting the |
| accompanyin | ig bid, do hereby make the following statements | that I certify to be true |
| and complete | e in every respect: | • |

- 3.1 I have read and I understand the contents of this disclosure:
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting

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² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

| Signature | Date |
|-----------|----------------|
| Position | Name of bidder |

Every question must be answered individually on this form, whether a relationship is present or not: Failure to do so and any non-disclosure on this Declaration will invalidate your tender/bid

SBD 5

This document must be signed and submitted together with your bid.

THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME

INTRODUCTION

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

1 PILLARS OF THE PROGRAMME

- 1.1 The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:
 - (a) Any single contract with imported content exceeding US\$10 million.

or

(b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2-year period which in total exceeds US\$10 million.

or

(c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10 million.

or

- (d) Multiple suppliers of the same goodswork or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.
- 1.2 The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 % of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a *pro-rata* basis.
- 1.3 To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.
- 1.4 A period of seven years has been identified as the time frame within which to discharge the obligation.

2 REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY

- 2.1 In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of **R10 million** (ten million Rands), submit details of such a contract to the DTI for reporting purposes.
- 2.2 The purpose for reporting details of contracts in excess of the amount of R10 million (ten million Rands) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1. (d) above.

- 3 BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)
- 3.1 Bidders are required to sign and submit this Standard Bidding Document (SBD 5) together with the bid on the closing date and time.
- 3.2 In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1 (d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (ten million Rands), to contact and furnish the DTI with the following information:
 - Bid / contract number.
 - Description of the goods works or services.
 - Date on which the contract was accepted.
 - Name, address and contact details of the government institution.
 - Value of the contract.
 - Imported content of the contract, if possible.
- 3.3 The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394 2401 or e-mail at Elias@thedti.gov.za for further details about the programme.

4 PROCESS TO SATISFY THE NIP OBLIGATION

- 4.1 Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:
 - a. the contractor and the DTI will determine the NIP obligation;
 - b. the contractor and the DTI will sign the NIP obligation agreement;
 - c. the contractor will submit a performance guarantee to the DTI;
 - d. the contractor will submit a business concept for consideration and approval by the DTI;
 - e. upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
 - f. the contractor will implement the business plans; and
 - g. the contractor will submit bi-annual progress reports on approved plans to the DTI.
- 4.2 The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

| Bid number Closing date: |
|---------------------------|
| Name of bidder |
| Postal address |
| |
| Signature Name (in print) |
| Date |
| |

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

| | POINTS |
|---|--------|
| PRICE | 80 |
| SPECIFIC GOALS | 20 |
| Total points for Price and SPECIFIC GOALS | 100 |

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. **POINTS AWARDED FOR PRICE**

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below. (Note to organs of state: 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|--|---|--|
| An EME or QSE which is at least 51% owned by | Max points = 12 points | |
| a) Black people | 6 points | |
| b) Black people who are youth | 2 points | |
| Black people who are women | 2 points | |
| d) Black people with disabilities | 2 points | |
| 2. Promotionof Tenderer's located in a Specific Area | Max points = 4 points | |
| For CIDB grade 4 -6 work: Operating business address located within the District municipality | 4 points | |
| 3. The creation of new jobs or the intensification of labour absorption | Max points = 4 points | |

DECLARATION WITH REGARD TO COMPANY/FIRM

| 4.3. | Name of company/firm |
|------|--|
| 4.4. | Company registration number: |
| 4.5. | TYPE OF COMPANY/ FIRM |
| | □ Partnership/Joint Venture / Consortium □ One-person business/sole propriety □ Close corporation □ Public Company □ Personal Liability Company □ (Pty) Limited □ Non-Profit Company □ State Owned Company [TICK APPLICABLE BOX] |

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
 - i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram* partem (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

| | SIGNATURE(S) OF TENDERER(S) |
|-------------------|-----------------------------|
| SURNAME AND NAME: | |
| DATE: | |
| ADDRESS: | |
| | |
| | |
| | |
| | |
| | |
| | |

B-BBEE EXEMPTED AFFIDAVIT FOR EXEMPTED MICRO ENTERPRISES

| I, th | ne i | unde | ersiç | gned, |
|-------|------|------|-------|-------|
|-------|------|------|-------|-------|

| Full name & Surname | |
|---------------------|--|
| Identity number | |

Hereby declare under oath as follows:

- 1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
- 2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

| Enterprise Name | | | |
|--|---|--|---|
| Trading Name (If Applicable): | | | |
| Registration Number | | | |
| Enterprise Physical Address: | | | |
| Type of Entity (CC, (Pty) Ltd, Sole Prop etc.): | | | |
| Nature of Business: | BEP Co (Built Environment Professional) | ontractor | Supplier |
| Definition of "Black People" | or (b) who became continuous naturalisationi- I. before 27 Apri | 2013 "Black People" is a s and Indians – of the Republic of South sitizens of the Repub Il 1994; or | a generic term which Africa by birth or descent; blic of South Africa by yould have been entitled to |
| Definition of "Black Designated Groups" | attend an educati educational institu (b) Black people who Commission Act of the Code of Good Program issued under the Ecode of Black people living (e) Black military vetage. | k people not attending ional institution and not tion; no are youth as defin of 1996; no are persons with distractice on employment Employment Equity Act; g in rural and under deve | e called a military veteran in |

Construction Sector Affidavit

| 3. • | amended Codes amended by Act I The Enterprise is Amended Codes Amended by Act I The Enterprise is 100 of the Amend 2003 as Amended Black Designated Black You Black Dis Black Und | of Good Practice No 46 of 2013, of Good Practice No 46 of 2013, led Codes of Go d by Act No 46 of Group Owned S uth % = abled % = employed % = | e issued und% Black Fe e issued und% Black D ood Practice of 2013, % Breakdow% cal areas % = | % =% | 53 of 2003 as the Series 100 of the 53 of 2003 as the ended Code Series EE Act No 53 of | |
|----------|---|--|--|---|---|----|
| | BEP | | R1.8 millior | 1 | | |
| | Contractor | | R3.0 millior | <u> </u> | | |
| | | | | | | |
| | Supplier | | R3.0 million | | | |
| • | latest financial ye R3,000,000.00 (3 | ar-end of/_ Million Rands) o | / or less | ent Accounts and other information and the contributor, (dd/mm/yyyy) the annual Total between Contributor, by ticking the | Revenue was | |
| 100% Bla | ack Owned | , | | rement recognitionlevel) | <u> </u> | |
| | 51% BlackOwned | , | | rementrecognition level) | | |
| | 30% BlackOwned n 30% Black Owned | | | rement recognitionlevel) ement recognition level) | _ | |
| 4. | I know and unde | erstand the conte r the oath bindir | ents of this a | affidavit and I have no objection to the inscience and on the Owners of the The sworn affidavit will be valid months from the date signed by continuous Deponent Signature: | Enterprise, which for a period of 1 mmissioner. | ıI |
| | | | | Date:/ | | |
| Stamp | | | | | | |
| Junp | | | | Signature of Commissioner of | Oaths | |
| FAILUI | RE TO FULLY C | OMPLETE DAT | TE AND SIG | ON THIS FORM WILL REUSLTS | TO NON- | |

CIDB OPEN TENDER: Tender Ver09-03-2023: COTO

AWARD OF POINTS

E. B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE

Notes to tenderer:

- 1. The tenderer shall submit proof of B-BBEE Status Level of Contributor by submitting a copy of a valid B-BBEE Verification Certificate issued in accordance with the Amended Construction Sector Code published in Notice 931 of 2017 of Government Gazette No. 41287 of 1 December 2017.
- 2. The certificate shall:
 - (i) have been issued by a verification agency accredited by the South African National Accreditation System (SANAS); or
 - (ii) in the case of an Exempted Micro Enterprise (EME) with a total annual revenue of R3 million and less, be in the form of a sworn affidavit, in respect of their ownership and annual turnover, for the year ending not earlier than 12 (twelve) months prior to the tender closing date; and
 - (iii) have a date of issue not earlier than 12 (twelve) months prior to the tender closing date.
- 3. A consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level Verification Certificate. In addition, the consolidated B-BBEE Status Level Verification Certificate for unincorporated joint ventures shall only be applicable to this project (Tender No. to be indicated on the certificate).
- 4. An enterprise will qualify as an Exempted Micro Enterprise (EME) if it has a total annual revenue of R3 million or less, and is deemed to have the following B-BBEE Status in accordance with their black ownership levels:
 - (i) if less than 30% Black Owned then "Level Five Contributor":
 - (ii) if at least 30% Black Owned but less than 51% Black Owned then "Level Four Contributor":
 - (iii) if at least 51% Black Owned but less than 100% Black Owned, then "Level Two Contributor"; and
 - (iv) if 100% Black Owned then "Level One Contributor".
- 5. Tenderers are advised that any misrepresentation in the affidavits is a criminal offence.

F. CERTIFICATE OF AUTHORITY FOR SIGNATORY

The Tenderer must indicate the enterprise status by ticking the appropriate box hereunder.

| (1) | (II) | (III) | (IV) | (V) | |
|--------------------|----------------------|-------------|---------|-------------------------------|--|
| SOLE PROPRIETOR | CLOSE CORPORATION | PARTNERSHIP | COMPANY | JOINT VENTURE / CONSORTIUM | |
| | | | | Incorporated | |
| | | | | Unincorporated | |

Note:

The following document must be attached to this form according to the status of the enterprise, in the form of a resolution authorising the signatory to sign all documents and any contract resulting therefrom on behalf of the enterprise, and **such resolution shall include a specimen signature of the signatory.**

Cooperative: 'Resolution of the Members' Close Corporation: 'Resolution of the Members'

Company: 'Resolution of the Board' signed by the chairperson

Joint Venture / Consortium: 'Resolution/agreement passed/reached' signed by the authorised

representatives of the enterprises

MEMBERS RESOLUTION

| CONTRACT NO. ZNB01904/000 | 000/00/HLU/INF/23/T | |
|--|--|---------------------------|
| | | |
| | | |
| • | hip / Trust /Sole proprietor or sole trader Na | ame: Registration |
| Number: | RES | OLUTION OF THE |
| DIRECTORS OF THE COMPANY etc RI | ESOLVED that | |
| the Close Corporation / Company / Partn | nership / Trust /Sole proprietor or sole trade cessarily a change of ownership). The nomi | er for: any documentation |
| Signature(s) for Close Corporation / Com (sole member still must sign this resolution) | npany / Partnership / Trust/ Sole proprietor on) | or sole trader. |
| Signature of members: Name | Signature | Date |
| 1 | | <u>-</u> - |
| 2 | | _ <u></u> |
| 3 | | _ |
| 4 | <u>.</u> | |
| 5 | · | _ <u></u> |
| 6 | | _ <u></u> |

Specimen signature of the signatory: .

Failure to complete, sign and date the relevant certificate(s) set out hereafter or failure to provide the certificate(s) in the form of a resolution as described above shall result in the tender being considered non-responsive and rejected in terms of clause C.3.8.1 of the Conditions of Tender.

G. **CONSTRUCTION EXPERIENCE**

The following is a statement of work of similar nature recently successfully executed by myself / ourselves:

| EMPLOYER: CONTACT PERSON AND TELEPHONE NUMBER | EMPLOYER'S AGENT: CONTACT PERSON AND TELEPHONE NUMBER | NATURE OF WORK | VALUE OF WORK (inclusive of VAT) | DATE COMPLETED OR EXPECTED TO BE COMPLETED |
|---|---|----------------|---|--|
| | | | | |
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| SIGNATURE: | DATE: |
|--|-------|
| (Of person authorised to sign on behalf of the Tenderer) | |

H. KEY PERSONNEL

H1. KEY PERSONNEL - MANAGEMENT

The Tenderer must insert in the spaces provided below a list of the key personnel to be employed in the management of the construction of the Works, together with a resume of their experience with particular reference to the construction of similar Works.

The Tenderer shall attach the curriculum vitae of the listed key management personnel to the page included below for this purpose.

| DESIGNATION | NAME | PROJECT TYPE | VALUE OF WORK | YEAR COMPLETED |
|-------------------------|------|--------------|---------------|-------------------|
| CONTRACTS MANAGER | | | | |
| CONSTRUCTION MANAGER | | | | |
| FOREMAN/ SUPERVISOR | | | | |
| | | | | |
| | | | | |

| SIGNATURE: | DATE: |
|------------|-------|

(Of person authorised to sign on behalf of the Tenderer)

Attach additional pages if more space is required

H2. KEY PERSONNEL - LABOUR ENHANCEDACTIVITIES

Contractors shall employ in labour-enhancedworks onlythose supervisory and management staff that have completed the required Skills Programme in terms of Appendix C of the "Guidelines for the implementation of labour-enhancedinfrastructure projects under the Expanded Public Works Programme (EPWP) Third Edition 2015":

- Foremen / Supervisors at NQF level 4 "National Certificate: Supervision of Civil Engineering Construction Processes";
- Site Agent / Construction Manager at NQF level 5 "Manage Labour-IntensiveConstruction Processes" or equivalent Quality Council for Trades and Occupations (QCTO) qualifications at NQF level 5 or 7.

Tenderers' attention is drawn to the required minimum supervisor to worker ratio for this project stated in clause E2.3 of Part E of the Particular Specifications.

The Tenderer must insert in the spaces provided below the relevant details of the personnel to be employed in the construction of the Works possessing the required qualifications in the supervision or management of LIC projects. A copy of the relevant qualification certificate for each such person shall be attached to the next page below.

| DESIGNATION | NAME | NAME OF TRAINING INSTITUTION | QUALIFICATION OBTAINED IN THE SUPERVISION OR MANAGEMENT OF LIC PROJECTS | YEAR QUALIFICATION OBTAINED |
|-------------|------|------------------------------------|---|-----------------------------------|
| | | | | |
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SIGNATURE: DATE:

(Of person authorised to sign on behalf of the Tenderer)

Attach additional pages if more space is required

Failure to list the names, designations, relevant qualification certificates and CV's of the key personnel for Labour Enhanced Activities will result in tender being evaluated as non-responsive

CURRICULUM VITAE OF KEY PERSONNEL - MANAGEMENT

Refer to H1.

Curriculum Vitae of key management personnel to be attached to this page.

I. CONSTRUCTION EQUIPMENT

The following are lists of major construction equipment that I / we presently own or will acquire for this contract if my / our tender is accepted.

(a) Details of major construction equipment owned by me / us:

| QUANTITY | YEAR OF MANUFACTURE |
|----------|---------------------|
| | |
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| | |
| | QUANTITY |

Attach additional pages if more space is required

(b) Details of majorconstruction equipment that will be acquired:

| DESCRIPTION (from airs and conscitu) | QUANTITY | HOW ACQUIRED | | |
|---------------------------------------|----------|--------------|--------|--|
| DESCRIPTION (type, size and capacity) | | HIRE / BUY | SOURCE | |
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| SIGNATURE: | DATE: |
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| (Of person authorised to sign on behalf of the Tenderer) | |

J. PROPOSED SUBCONTRACTORS

I/We hereby notify you that it is my/our intention to employ the following subcontractors for work under this contract. If I/we am/are awarded a contract I/we agree that this notification does not change the requirement for me/us to submit the names of proposed subcontractors in accordance with the requirements of the contract for such appointments.

Acceptance of this tender shall not be construed as approval of any or all of the listed subcontractors. Should any or all of the subcontractors not be approved subsequent to the acceptance of the tender, it shall in no way invalidate this tender, and the tendered unit rates for the various items of work shall remain final and binding, even in the event of a subcontractor not listed below being approved by the Employer.

| NAME OF SUBCONTRACTOR | CSD NUMBER | DESIGNATED GROUP AND OWNERSHIP % | B-BBEE LEVEL | NATURE OF WORK | PERCENTAGE TO BE SUBCONTRACTED |
|-----------------------|------------|--|-----------------|----------------|-----------------------------------|
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Attach additional pages if more space is required.

| NB: The subcontractors listed above will not contribute to the achiever | ments of the objectives specified in Section C3.3 Part F of this tender document. |
|---|---|
| SIGNATURE: | DATE: |
| (Of person authorised to sign on behalf of the Tenderer) | |

K. PARTICIPATION IN JOB CREATION USING LOCAL LABOUR

The Tenderer shall be required to participate in job creation (employment of local labour) by executing various portions of the Works using local labour (<u>unskilled or semi-skilled</u>), recruited from the local community, who are South African Citizens or foreigners in possession of a work visa issued by the Department of Home Affairs (only one such foreigner may be employed on any project). Proof of citizenship or work visa may be audited during the contract period.

The creation of one job shall mean the employment, for any period of time, of one such unskilledor semi-skilled labourer from the local community.

The Tenderer shall note the requirements for Job Creation Reporting for EPWP as set out in Part E: Expanded Public Works Programme (EPWP) of the project specifications.

The number of jobs to be created using such local labour is inclusive of the local labour employed to execute various portions of the Works by both the main Contractor and any subcontractors, including the small development subcontractors in terms of Part F: Small Contractor Development of the project specifications.

The number of jobs to be created using such local labour shall include for a minimum percentage allocation to the following individual targeted groups:

- 60% Women;
- 55% Youth; and
- 2% Disabled.

The minimum required content of such local labour for this project shall be calculated as follows:

Minimum required content of such local labour (%)

(100 x amount spent on wages for such local labour (excluding VAT))
 (Subtotal 1*(excluding contingencies, contract price adjustment and VAT))

*Subtotal 1 is obtained from the Tender Summary under C2.2 Bill of Quantities

The minimum required content of such local labour for this project shall be 12.26%.

For purposes of completing the table on the next page containing the Tenderer's declaration with respect to participation in job creation using local labour, the value of Subtotal 1* (excluding contingencies, contract price adjustment and VAT) which is obtained from the Tender Summary under C2.2 Bill of Quantities, shall be used.

TENDERER'S DECLARATION WITH RESPECT TO PARTICIPATION IN JOB CREATION USING LOCAL LABOUR:

The Tenderer shall complete the table below reflecting the anticipated local labour force to be employed on this contract, including such local labour employed by subcontractors.

I/We hereby tender to participate in job creation through the employment of local labour by creating the following number of jobs using unskilled or semi-skilled labourers, recruited from the local community, who are South African Citizensor foreigners in possession of a work visa issued by the Department of Home Affairs (only one such foreigner may be employed on any project), including for a minimum allocation of60% Women, 55% Youth and 2% Disabled:

| Local labour comprising unskilled or semi-skilled labourers recruited from the local community | Anticipated number of jobs to be created | Total number of days anticipated | Wage rate per person-day (excluding VAT) (Rand) | Total wage cost (excluding VAT) (Rand) |
|---|--|----------------------------------|--|--|
| Contractor's local labour content | | | | |
| Subcontractors' local labour content | | | | |
| Total anticipated wage cost oflocal labour content (excluding VAT) | | | | R |
| Subtotal 1* (excluding contingencies, contract price adjustment and VAT) | | | R | |
| Hence anticipated local labour content expressed as a percentage of Subtotal 1* (excluding contingencies, contract price adjustment and VAT)) Note: Should this percentage not equal or not exceed the specified minimum percentage, the Tender will be considered non-responsive in terms of subclause C.3.8.1 of the Conditions of Tender and such a tender shall be rejected. | | | % | |
| Specified minimum local labour content | | | 12.26 % | |

A penalty shall be applied to any shortfall in the local labour content achieved when measured against the specified minimum local labour content, as set out in Part E: Expanded Public Works Programme (EPWP) of the project specifications. The penalty shall not apply to shortfalls in the allocations to the individual target groups (i.e., Women/Youth/Disabled), only to shortfalls in the total local labour content achieved.

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, confirms that he/she understands the conditions for such participation and confirms that the tender satisfies the conditions for participation in job creation through the employment of local labour.

| Name: | |
|--|-------|
| Duly authorized to sign on behalf of: | |
| SIGNATURE: | DATE: |
| (Of person authorised to sign on behalf of the Tenderer) | |

Failure to complete, sign and date this form shall result in the tender being considered non-responsive and rejected in terms of clause C.3.8.1 of the Conditions of Tender.

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L. BIDDERS HEALTH AND SAFETY DECLARATION

In terms of Regulation5(1)(h) of the OHSA 1993 Construction Regulations 2014 (referred to as 'the Regulations' hereafter), a Contractor may only be appointed to perform construction work if the Employer is satisfied that the Contractor has the necessary competencies and resources to carry out the work safely in accordance with the Occupational Health and Safety Act No 85 of 1993, as amended and the OHSA 1993 Construction Regulations 2014.

To that effect a person duly authorised by the Tenderer must complete and sign the declaration hereafter in detail.

Declaration by Tenderer

- 1. I, the undersigned, hereby declare and confirm that I am fully conversant with the Occupational Health and Safety Act No. 85 of 1993 (as amended by the Occupational Health and Safety Amendment Act No. 181 of 1993), and the OHSA 1993 Construction Regulations 2014.
- 2. I hereby declare that my company has the competence and the necessary resources to safely carry out the construction work under this contract in compliance with the Construction Regulations and the Employer's Health and Safety Specification.

(* = delete whatever is not applicable)

- Details of resources I propose:
 - Note: Competent resources shall include safety personnel such as the construction manager, construction health and safety officer and construction supervisor as defined in Regulation 8, and competent persons as defined in the OHSA 1993 Construction Regulations 2014, as applicable to this contract.
 - (a) Details of the competent and qualified key persons from my company's own resources, who will form part of the contract team:

| NAME OF COMPETENT PERSONS | POSITION TO BE FILLED BY COMPETENT PERSONS |
|---------------------------|--|
| | |
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| | (b) | (b) Details of training of persons from my company's own resources (or to be hired) who still he to be trained to achieve the necessary competency: | | | |
|-------------|---------------------------|--|--|--|--|
| | | (i) | By whom will training be provided? | | |
| | | (ii) | When will training be undertaken? | | |
| | | (iii) | List the positions to be filled by persons to be trained or hired: | | |
| | (c) | | ails of competent resources to be appointed as subcontractors if competent persons cannot supplied from own company: | | |
| | | Nan | ne of proposed subcontractor: | | |
| | | Qua | lifications or details of competency of the subcontractor: | | |
| | | | | | |
| th a | he co | ontra danc | indertake, if my tender is accepted, to provide, before commencement of the works under ct, a suitable, sufficiently documented and coherent site-specific Health and Safety Plan in e with Regulation 7(1)(a) of the Construction Regulations, which plan shall be subject to by the Employer. | | |
| s a p | Safety and v persor | / Spe vill a nnel | hat copies of my company's approved Health and Safety Plan, the Employer's Health and ecification as well as the OHSA 1993 Construction Regulations 2014 will be provided on site at all times be available for inspection by the Contractor's personnel, the Employer's the Employer's Agent, Construction Health and Safety Agent, visitors, and officials and of the Department of Labour. | | |
| s n p | ched neasi enalt | lule ures ties | confirm that adequate provision has been made in my tendered rates and prices in the of quantities to cover the cost of all resources, actions, training and all health and safety envisaged in the OHSA 1993 Construction Regulations 2014, and that I will be liable for any that may be applied in terms of the said Regulations (Regulation 33) as a result of ng or failing to comply with the provisions of the Act and the Regulations. | | |
| n 2 | nean | that and | at my failure to complete and execute this declaration to the satisfaction of the Employer will I am unable to comply with the requirements of the OHSA 1993 Construction Regulations accept that my tender will be prejudiced and may be rejected at the discretion of the | | |
| SIGNA | TURE | ≣: | DATE: | | |
| (Of pers | son a | autho | orised to sign on behalf of the Tenderer) | | |

M. DEVIATIONS AND QUALIFICATIONS

Should the Tenderer wish to make any deviation from or any qualification to the Special Conditions of Contract, Specifications, Bill of Quantities, or Drawings, or should he wish to qualify the tender in any way, he shall indicate the proposals clearly hereunder or alternatively on photocopies of the original tender documentation which shall be attached to this page.

<u>Please note:</u> The extent of deviations from the tender documents issued by the Employer prior to the tender closing date is limited to those permissible in terms of the Conditions of Tender. Please also refer to Returnable Schedule N.

| | , | | |
|-------------------|---|---|--|
| SECTION | PAGE | DEVIATION OR QUALIFICATION, INCLUDING REFERENCE CLAUSE OR ITEM NUMBER | |
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| SIGNATURE: | | DATE: | |

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(Of person authorised to sign on behalf of the Tenderer)

N. SCHEDULE OF ALTERNATIVE TENDERS

The attention of tenderers is specifically drawn to clause C.2.12 Alternative tender offers of Annex C Standard Conditions of Tender and to clause C.2.12 of section T1.2 TENDER DATA in this project document.

An alternative tender offer or design shall be considered only if the main tender offer has also been submitted in accordance with the requirements of clauses C.2.12.1 and C.2.12.2 of Annex C and such main tender offer is the winning tender as stated in clause C.2.12.3 of Annex C.

The requirements for alternative offers are as described in clause A2.1.4.2'ALTERNATIVE DESIGNS' of the 'COTO Standard Specifications for Road and Bridge Works for South African Road Authorities (Draft Standard) (October 2020 edition)'.

Such alternative offers shall be described, measured and priced in sufficient detail to enable the Employer to evaluate the alternative. The Tenderer shall set out the proposal clearly hereunder or alternatively on photocopies of the original tender documentation which shall be attached to this page.

| SECTION | PAGE | ALTERNATIVE OFFER, INCLUDING REFERENCE CLAUSE OR ITEM NUMBER | | |
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| Of person auth | Of person authorised to sign on behalf of the Tenderer) | | | |

CIDB OPEN TENDER: Tender Ver09-03-2023: COTO

O. TECHNICAL PROPOSAL (Only applicable to complex work and Specialist work)

The tenderer is required to submit a technical proposal which covers the following criteria.

O1. Experience of key personnel

The experience of assigned staff member in relation to the scope of work will be evaluated from three different points of view:

- 1) General experience (total duration of professional activity), level of education and training and positions held of each discipline specific team leader.
- 2) The education, training, skills and experience of the Assigned Staff in the specific sector, field, subject, etc which is directly linked to the scope of work.
- 3) The key staff members' / experts' knowledge of issues which the tenderer considers pertinent to the project e.g. local conditions, affected communities, legislation, techniques etc.

A CV of the Lead project manager/Engineer, contract manager, construction manager design civil engineers/specialists and foreman of not more than 3 pages each should be attached to this schedule:

Each CV should be structured under the following headings:

1 Personal particulars

Name

- name
- date and place of birth
- place (s) of tertiary education and dates associated therewith
- professional awards
- Qualifications (degrees, diplomas, grades of membership of professional societies and professional registrations)
- 3 Skills
- 4 Name of current employer and position in enterprise
- 5 Overview of post graduate / diploma experience (year, organization and position)
- 6 Outline of recent assignments / experience that has a bearing on the scope of work

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

Position

O2. Relevant experience

List number of completed Road Rehabilitation/Reseal/Bridges/Upgradeprojects.

The evaluation will consider the nature of the reference projects, scope of services provided, and Employer/Client completion certificate.

Final Approval Certificates/ Completion Certificates notolder than 15 yearsper project to be provided with contact details of references.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

| Signed: | Date: |
|---------|-----------|
| - | |
| Name: | Position: |

P. NOTICES TO TENDERERS REGARDING THE COMPLETION OF FORMS

PLEASE NOTE THAT THIS TENDERIS SUBJECT TO TREASURY REGULATIONS 16A ISSUED IN TERMS OF THE PUBLIC FINANCE MANAGEMENT ACT, 1999, THE KWAZULU-NATAL SUPPLY CHAIN MANAGEMENT POLICY FRAMEWORK AND THE GENERAL CONDITIONS OF CONTRACT.

- 1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 2. Under no circumstances whatsoever may the tenderforms be retyped or redrafted. Photocopies of the original tenderdocumentation may be used, but an original signature must appear on such photocopies.
- 3. The tenderer is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4. Tender submitted must be complete in all respects.
- 5. Tender shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the tenderdocuments.
- 6. Each tendershall be addressed in accordance with the directives in the tenderdocuments and shall be lodged in a separate sealed envelope, with the name and address of the tenderer, the tendernumber and closing date indicated on the envelope. The envelope shall not contain documents relating to any tender other than that shown on the envelope. If this provision is not complied with, such tender may be rejected as being invalid.
- 7. All tenders received in sealed envelopes with the relevant tender numbers on the envelopes are kept unopened in safe custody until the closing time of the tender. Where, however, a tender is received open, it shall be sealed. If it is received without a tender number on the envelope, it shall be opened, the tender number ascertained, the envelope sealed, and the tender number written on the envelope.
- 8. A specific box is provided for the receipt of tenders, and no tender found in any other box or elsewhere after the closing date and time of tender will be considered.
- 9. No tender sent through the post will be considered if it is received after the closing date and time stipulated in the tender documentation, and proof of posting will not be accepted as proof of delivery.
- 10. No tender submitted by telefax, telegraphic or other electronic means will be considered.
- 11. Tender documents must not be included in packages containing samples. Such tenders may be rejected as being invalid.
- 12. Any alteration made by the tenderer must be initialled. If not initialled the tenderer may be disqualified.
- 13. Use of correcting fluid is prohibited
- 14. Tenders documents will be opened in public as soon as practicable after the closing time of tender.
- 15. Where practical, prices are made public at the time of opening tender documents.

Q. ACCEPTABLE PROOF & RIGHT TO AWARD

a) Acceptable Proof for the allocation of Specific Goals Points

| The specific goals allocated points in terms of this tender | Acceptable Proof for Allocation of Points |
|--|--|
| An EME or QSE which is at least 51% owned by | |
| a) black people | |
| b) black people who are youth | |
| c) black people who are women | CIPC company registration documents and CSD report and BBB-EE Certificate or Sworn affidavit |
| d) black people with disabilities | |
| | |
| 2. Promotionof Tenderer's located in a Specific Area | |
| For CIDB grade 1-3 work: Operating business address located within the Local municipality | |
| For CIDB grade 4 -6 work: Operating business address located within the District municipality | CIPC company registration documents |
| For CIDB grade 7 and above work: Operating business address located within the Province | |
| | |
| 3. The creation of new jobs or the intensification of labour absorption | Proof of participation on job creation as per the returnable schedule K must be at least 12.26% above the Specified minimum local labour content |

b) Rights to Award

- KwaZulu-Natal Department of Transport reserves the right to call for presentations from shortlisted suppliers or Reserves the Right to accept bid In Whole or In Part."
- Not to make any award in this bid or accept any tender submitted,
- Request further technical information from any tenderer after the closing date,
- Verify information and documentation of the tenderer(s),
- Not to accept any of the tender proposals submitted,
- To withdraw or amend any of the tender conditions by notice in writing to all tenderer prior to closing of the bid and post award, and
- If an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.

c) Price Negotiation at quotation stage.

KwaZulu-Natal Department of Transportreserves the right to negotiate with the shortlisted tenderer prior and/or post award.

The terms and conditions for negotiations will be communicated to the shortlisted tenderers prior to invitation to negotiations.

The negotiation terms and conditions may include presentations and/or site visits. This phase is meant to ensure the conditions of tender and projects will be implementable.

KwaZulu-Natal Department of Transportsupports the spirit of economic empowerment and recognizes that real empowerment can only be achieved through individuals and businesses conducting themselves in accordance with the Constitution and in an honest, fair, equitable, transparent and legally compliant manner. Against this background the KwaZulu-Natal Department of Transport does not support any form of fronting.