



KWAZULU-NATAL PROVINCE

TRANSPORT
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

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SCM

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MINUTES OF MEETING: BRIEFING SESSION

Minutes of meeting for Tender no: ZNB 01581/00000/00/HOD/INF/22/T:
THE RESEAL OF MAIN ROAD P209 (KM 0.000 TO KM 6.000) IN AMAJUBA DISTRICT UNDER
LADYSMITH REGION.

Date: 09 February 2023

Time: 10:00

Venue: Virtual briefing on Microsoft teams

Procedural matter	Person
Opening and welcome:	Mrs. M Dewar
Opened and introduction of members present: Mr N Maemu Mr K Zulu	Mrs. M Dewar
Bidding process	Mrs. M Dewar
<ol style="list-style-type: none">1. The session is being recorded for minutes purposes.2. The advert did state that the meeting will start at 10:00, it is the responsibility of the bidders to ensure that they have connection in order to be in the briefing. No late arrivals will be considered.3. Tender was advertised before the new Preferential Procurement Regulations 2022 took effect, therefore this Tender will be evaluated according to the 2017 Regulations4. Administrative queries must be directed to Mr Sandile Nkala5. All technical questions must be addressed to Mr K Zulu Contact details as follows: E-mail: Khangalani.zulu@Kzntransport.gov.za or Mr N Maemu E-mail: Ndivho@likhanyilecon.co.za6. There are three (3) stages of Evaluation:<ol style="list-style-type: none">a. 1st Administrative Complianceb. 2nd Functionalityc. 3rd Price and Preference7. Bidders are advised to obtain their own copies of the relevant acts, regulations and standards referred to in this document.	



1st Stage: Administrative Compliance:

8. Bidders must be active on the CSD by the date of closing for this bid and each member of the joint venture has to be registered on the CSD. Link to Central Suppliers registration site can be found on Page T9 of Document.
9. Bidders need to be Tax compliant
10. Bidders need to be Registered and Active on CIDB
11. Tenderers need to have a CIDB Grading of 7CE or above
12. Joint ventures are eligible to submit tenders provided that:
 - a. every member of the joint venture is registered with the CIDB;
 - b. the lead partner has a contractor grading designation in the 6CE class of construction work; not lower than one level below the required grading,
13. Bidders were advised to visit the CIDB site which explains how Bidders can form JV to meet the 7CE grading requirements
14. Tenders need to comply with the Functionality criteria,
15. Page T1 is the Content page peruse it thoroughly to ensure that you have downloaded all the sections that make up this document
16. If your Bid does not pass the Administrative Compliance stage, it will not go any further in the evaluation process
17. Tender closes on **09 March 2023 at 11:00.** - Late entries will not be accepted under any circumstance. - It is your responsibility to ensure that documents are in the Tender box by 11:00
18. Time for opening of the Tender submissions are at 11:00 on Friday, 09 March 2023 these will be opened in the Acquisition Section which is at 172 Burger street in B Block.
19. Validity period for this tender is 24 Weeks which are calculated from time of closing of the tender,
20. Only original bids that are found in the tender box will be accepted – Electronic, e-mailed, Faxed etc will not be evaluated.
21. Tender box for this Tender is situated outside and inside foyer of the Department of Transport Head Office - INKOSI MHLABUNZIMA MAPHUMULO HOUSE, 172 BURGER STREET PMB
22. Tender documents may not be retyped, any tender found to be retyped in any way will be marked as unresponsive and will go no further in the evaluation process.
23. Tenders need to be completed in ink only
24. Bidders need to write legibly.
25. This is a legal document, no tippex or any form of correction pen/paint/paper is allowed. If mistake is made to be neatly crossed out and amendment initialed.
26. This meeting is Virtual and Non-Compulsory, the Register you were asked to complete on entering the site needs to be attached to your bid document as proof of your attendance at this briefing



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27. Bids to be placed in sealed envelope which clearly states Tender Number, Tender description and closing date of Tender and includes Bidding Companies address and Contact details.
28. Ensure that you Complete and sign every single SBD form in Document an incomplete document or a missing signature will cause your tender to be marked unresponsive and will therefore not go any further in the evaluation process.
 - a. SBD 1 - this page Shows Bid number, description of the service being required by the Department of Transport and contact details in case of queries. This SBD requires the bidder's details
 - b. Terms and Conditions of Bidding – Must sign and complete in what capacity you are signing in spaces provided.
 - c. rights to award were read to attendees.
 - d. Members Resolution – This form was explained to bidders and they were advised what needed to be completed and by whom. Included explanation that even if a single director that would be signing all documents the Director would need to sign as Member and specimen signature.
 - e. Declaration of CSD Registration was explained to Bidders, and they were reminded to sign form.
 - f. Compulsory Clarification briefing Certificate – Due to Covid risks meetings were being held Virtually – Register they completed on entering meeting would be emailed to all that attended Briefing. Bidders are to attach register to Bid as proof of attendance. They were advised to highlight their company on Register.
 - g. SBD 4 – Bidders disclosure – Bidders were urged to read accurately each question and ensure they answer correctly, and to declare every interest in all companies whether relevant to this bid or not. Again, stressed to sign Document.
 - h. SBD 6.1 Preferential Procurement Declaration certificate – as advertised before 2022 regulations took effect regulations of 2017 would be used to evaluate. If points were being claimed in terms of BBBEE proof had to be attached in form of a SANAS accredited company. If EME or QSE could submit affidavit but this needs to be certified by Commissioner of Oaths. It was explained this was not a disqualifying requirement, but if appropriate proof not included no points would be awarded for BBBEE status.
 - i. SBD 6.2 Declaration for Local Content Needs to be fully and accurately completed included the relevant Annexures that came with this SBD..
29. Mrs. Dewar handed over to Mr Maemu to present Functionality and Workslope.



Contract Specifications	Mr N Maemu
<ol style="list-style-type: none"> 1. This Contract will be based on the 'General Conditions of Contract for Construction Works, Third Edition (2015)', issued by the South African Institution of Civil Engineering (abbreviated title: 'GCC 2015'). 2. It is agreed that the only variations from the GCC 2015 are those set out under "C1.2.1.2 SPECIAL CONDITIONS OF CONTRACT" The Defects Liability Period is 12 months. 3. The time for achieving Practical Completion is 7 months from the date of commencement of the Works, including non-working days and special non-working days. 4. Pricing Strategy: The Contract is to be a Re-measurement Contract. 5. Name of Employer: Province of KwaZulu-Natal represented by Head of Department: Department of Transport 6. Name of Employer's Agent: Likhanyile Consulting Engineers and Project Managers 7. The contract participation goal for local labour content is 1.43%. 8. The contract participation goal for Targeted Enterprises is 30 %. 9. Work to be subcontracted for Targeted Enterprises is listed under part G. 10. The Bill of Quantities has been drawn up generally in accordance with the relevant provisions of the Standard Specifications for Road and Bridge Works for South African Road Authorities (COTO), Draft Standard (DS), October 2020. 11. The quantities given in the Bill of Quantities are estimates only and are subject to re-measure during the execution of the work. 12. The Tenderer shall not under any circumstances whatsoever delete or amend any of the provisional sums inserted by the Employer in the "Amount" column of the Bill of Quantities and in the Summary 13. The prices and rates to be inserted by the Tenderer in the Bill of Quantities shall be the full inclusive prices to be paid by the Employer for the work described under the several items, and shall include full compensation for all costs and expenses that may be required in and for the completion works 14. For "Rate Only" items, no quantities are given in the "Quantity" column, but the quoted rate shall apply in the event of work under this item being required. 	
Work Scope	Mr N Maemu
<ol style="list-style-type: none"> 1. The Standard Specifications on which this contract is based are the 'Standard Specifications for Road and Bridge Works for South African Road Authorities (COTO), Draft Standard (DS), October 2020'. 2. The employer's objective is to carry out a light rehabilitation on main road P209 from km 0,000 to km 6,000 on the Departmental managed and operated roads. 3. The project is located in the Northern part of the Province in Ladysmith region in Newcastle, commencing at km 0,000 to km 6,000 in the Newcastle Local Municipality KZ 252. 4. The Works to be carried out include the following main activities: <ol style="list-style-type: none"> a. Contractor's site establishment and general obligations b. Provision of traffic accommodation facilities. (Part of targeted Enterprises) c. Clearing and grubbing d. Loading and hauling e. Reconstruction of pavement layers. (Short sections which indicated higher deflections) 	



- f. Texture treatment
 - g. Rut and/or depression correction
 - h. Standard crack Sealing
 - i. Patching and edge break repair
 - j. Repair of surface defects
 - k. General requirements for surface treatments. (Double Seal)
 - l. Ancillary roadworks
 - m. Finishing and cleaning up of the road and road reserve.
 - n. Continuous quality control over materials and workmanship, and compliance with the Particular Specifications regarding environmental management and occupational health and safety, during all the above construction activities.
 - o. Removal of all site establishment facilities and constructional plant on completion of the Works
 - p. Making good of any defects during the Defects Liability Period.
5. Access to the Site can be obtained from the Main Road P39-1 or P210 towards Normandien Farms
6. There are no existing services identified on site. Unknown services might be encountered on site and the requirements of chapter 2 of the Standard Specifications for Road and Bridge Works for South African Road Authorities (COTO), Draft Standard (DS), October 2020 shall apply with regard to existing services.
7. No material investigation conducted on the existing pavement layer works.
8. No borrow pit investigations has taken place. Material for construction will be sourced commercially, however if there is a need for gravel material, borrow pits within the vicinity of the project will be investigated
9. Gravel material for subbase will be sourced commercially from a nearby aggregate supplier. The nearest commercial sources are Afrisam in Newcastle and Afrimat in Dundee.
10. Asphalt Surfacing material will be sourced from a nearby asphalt plant in Dundee.
11. Aggregate for the seal surfacing will be sourced from a nearby aggregate supplier. The nearest commercial sources are Afrisam in Newcastle and Afrimat in Dundee

Completion of the attendance register	To be done electronically.
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Q & A	
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SP Lenong Civils:
Q1 – Could Bidders be given BOQ in Excel format
A1 –BOQ will be able to be circulated for their own use, but bidders are reminded that they cannot submit the typed Spreadsheet as only original ink documents are acceptable.

Shikaar Rambehan:
Q1 –:There's about plus minus four and a half thousand squares of asphalt rehabilitation that needs to be priced and I just wanna find out is this more like a patching throughout the road isolated patches or is there a section of the six kilometer Rd that needs this rehabilitation?
A1 – Yes it is for isolated patches and Surfacing of Intersections.



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Q2 – Regarding the Stabilizing the document requests for a GE Nano stabilizing agent its like a modified bitumen, I would like to confirm if it has to be GE Nano or can it be similar approved?

A2 – Yes an approved Equivalent may be used but GE Nano is preferred.

Candice – Daiwala Group:

Q1 – Is it compulsory to print on different colour pages?

A1 No it is not compulsory to print on different colour pages

Dineo Ramorwalo:

Q1_Question Regarding SBD 4 - I need clarity on the Directors ID. May you please explain that section?

A1: All interests that Directors have in other companies, even if the company is not going to bidding on this tender have to be declared. SBD requests for the Director's ID number and when we do our checks all interests are picked up. If interest is not declared it makes this a false declaration therefore the bid will be disqualified..

Daleka Construction

Q1: In presentation it was said this was a compulsory briefing but in the document the meeting is non-compulsory?

A1: It is my error, the meeting is non-compulsory.

Closure:

Chair closed the meeting at 11:08

Approval by officials who attended the meeting

The minutes are a true reflection of the deliberations held.

Name	Designation	Signature	Date
Mrs. M Dewar	SCM	<i>Maria Leticia Dewar</i>	14/02/23
Mr K Zulu	TIDS	<small>Signed by: Qhambani Zulu-Ancora Zulu Signed at: 2023-02-18 18:00:24 +02:00 Reason: I approved this document.</small> 	
Mr N Maemu	Employers Agent Likhanyile Consulting Engineers and Project Managers		2023/02/22