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**DIRECTORATE:**

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SCM

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**MINUTES OF MEETING: BRIEFING SESSION**

Minutes of meeting for Tender no: ZNB01582/00000/00/HOD/INF/22/T: THE RESEAL OF MAIN ROAD P35-1 (KM0.000 TO KM 19.640) IN AMAJUBA DISTRICT UNDER LADYSMITH REGION

Date: 14 FEBRUARY 2023

Time: 10:00

Venue: Virtual briefing on Microsoft teams

Procedural matter	Person
Opening and welcome:	Mrs. M Dewar
Opened and introduction of members present: Mr K Zulu Mr N Maemu	Mrs. M Dewar
Bidding process	Mrs. M Dewar
<ol style="list-style-type: none"><li>1. The session is being recorded for minutes purposes.</li><li>2. The advert did state that the meeting will start at 10:00 and was non-compulsory.</li><li>3. Administrative queries must be directed to Mr K Zulu.</li><li>4. All technical questions must be addressed to Mr N Maemu</li><li>5. There are three (3) stages of Evaluation:<ol style="list-style-type: none"><li>a) 1<sup>st</sup> Administrative Compliance</li><li>b) 2<sup>nd</sup> Functionality</li><li>c) 3<sup>rd</sup> Price</li></ol></li><li>6. To be eligible to bid for this Tender you need to be:<ol style="list-style-type: none"><li>a) Registered and Active on CSD</li><li>b) Tax Compliant</li><li>c) Registered and Active on CIDB</li><li>d) Be a CIDB grading of 8CE or above</li><li>e) to comply with the Functionality Criteria</li></ol></li><li>7. Only locally produced or locally manufactured goods that meet the stipulated minimum threshold for local production and content will be considered.</li></ol>	



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8. Due to COVID Risks briefings are held virtually, but bidders are encouraged to visit site locality map and coordinates are on page T6
9. Tender data will have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.
10. Tender Closes 17 March 2023 at 11:00 no late entries will be considered.
11. Validity period is 24 weeks from date of closing of tender – 11:00 17 March 2023
12. Bidders are advised to obtain their own copies of the relevant acts, regulations and standards referred to in this document.

### **1<sup>st</sup> Stage: Administrative Compliance:**

Bidders must be active on the CSD by the date of closing for this bid and each member of the joint venture has to be registered on the CSD.

Need to be registered and active on CIDB, and need to be of a grading of 8CE or higher. None of the respondents or its principals may be listed on the register of tender defaulters, and all person listed as prohibited to do business with the state will be eliminated.

The department reserves the right that over and above using any legal remedy, will cancel this Tender..

While not compulsory it is advisable that bidders visit the site, site map with coordinates can be found on page T6 of document.

This Tender closes on 17 March 2023 at 11h00, no late entries will be accepted.

Only Original documents filled in ink deposited in the Tender Box will be accepted.

The tender box is situated at the Department of Transport Head Office, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg.

Submissions must be clearly sealed and clearly identified by tender number, description and closing date.

Bid documents must be written legibly.

Ensure that everything has been signed, and completed.

Be sure that you have declared everything, any Company in which Directors have an interest in other companies.

Bid Validity is 24 weeks from date of closing, therefore calculated from 11:00 17 March 2023.

Bidders to ensure that every returnable documents are fully completed, signed and submitted.

<b>Conditions of Contract</b>	<b>Mr N Maemu</b>
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### **C1.2.1: CONDITIONS OF CONTRACT**

- This Contract will be based on the 'General Conditions of Contract for Construction Works, Third Edition (2015)', issued by the South African Institution of Civil Engineering (abbreviated title: 'GCC 2015').
- It is agreed that the only variations from the GCC 2015 are those set out under "C1.2.1.2 SPECIAL CONDITIONS OF CONTRACT".



#### **C1.2.2: DATA PROVIDED BY THE EMPLOYER**

- The Defects Liability Period is 12 months.
- The time for achieving Practical Completion is 11 months from the date of commencement of the Works, including non-working days and special non-working days.
- Pricing Strategy: The Contract is to be a Re-measurement Contract.
- Name of Employer: Province of KwaZulu-Natal represented by Head of Department: Department of Transport
- Name of Employer's Agent: Likhanyile Consulting Engineers and Project Managers

#### **CONTRACTOR'S GENERAL OBLIGATIONS**

- The contract participation goal for local labour content is 1.14%.
- The contract participation goal for Targeted Enterprises is 30%.
- Work to be subcontracted for Targeted Enterprises is listed under part G.

<b>Pricing Data</b>	<b>Mr N Maemu</b>
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#### **PART C2: PRICING DATA**

- The Bill of Quantities has been drawn up generally in accordance with the relevant provisions of the Standard Specifications for Road and Bridge Works for South African Road Authorities (COTO), Draft Standard (DS), October 2020.
- The quantities given in the Bill of Quantities are estimates only and are subject to re-measure during the execution of the work.
- The Tenderer shall not under any circumstances whatsoever delete or amend any of the provisional sums inserted by the Employer in the "Amount" column of the Bill of Quantities and in the Summary
- The prices and rates to be inserted by the Tenderer in the Bill of Quantities shall be the full inclusive prices to be paid by the Employer for the work described under the several items, and shall include full compensation for all costs and expenses that may be required in and for the completion works
- For "Rate Only" items, no quantities are given in the "Quantity" column, but the quoted rate shall apply in the event of work under this item being required.





Work Scope	
Mr N Maemu	
<ul style="list-style-type: none"><li>• THE RESEAL OF MAIN ROAD P35-1 (KM0.000 TO KM 19.640) IN AMAJUBA DISTRICT UNDER LADYSMITH REGION</li></ul>	
<b>PART C3: SCOPE OF WORK</b>	
<ul style="list-style-type: none"><li>• The Standard Specifications on which this contract is based are the 'Standard Specifications for Road and Bridge Works for South African Road Authorities (COTO), Draft Standard (DS), October 2020'.</li><li>• The employer's objective is to carry out a light rehabilitation on main road P35-1 from km 0,000 to km 19,640 on the Departmental managed and operated roads.</li><li>• The project is located in the Northern part of the Province in Ladysmith region in Dannhauser, commencing at km 0,000 to km 19,640 in the Dannhauser Local Municipality KZ 254.</li><li>• The Works to be carried out include the following main activities:</li></ul>	
<ul style="list-style-type: none"><li>(a) Contractor's site establishment and general obligations</li><li>(b) Provision of traffic accommodation facilities. (Part of targeted Enterprises)</li><li>(c) Clearing and grubbing</li><li>(d) Loading and hauling</li><li>(e) Reconstruction of pavement layers. (Short sections which indicated higher deflections)</li><li>(f) Texture treatment</li><li>(g) Rut and/or depression correction</li><li>(h) Standard crack Sealing</li><li>(i) Patching and edge break repair</li><li>(j) Repair of surface defects</li><li>(k) General requirements for surface treatments. (Double Seal)</li><li>(l) Ancillary roadworks</li><li>(m) Finishing and cleaning up of the road and road reserve.</li><li>(n) Continuous quality control over materials and workmanship, and compliance with the Particular Specifications regarding environmental management and occupational health and safety, during all the above construction activities.</li><li>(o) Removal of all site establishment facilities and constructional plant on completion of the Works.</li><li>(p) Making good of any defects during the Defects Liability Period.</li></ul>	



Site Information

Mr N Maemu

**PART C4: SITE INFORMATION****C4.1 LOCALITY PLAN**

Access to the Site can be obtained from the Main Road P34-1 towards Dundee and P35-2 from N11.

GPS co- ordinates:

Road	km	District /Municipality	Longitude	Latitude
P35-1	0.00	Dannhauser Municipality	30.17969°E	28.14
P35-1	19.64	Dannhauser Municipality	30.06352°E	28.01

**C4.3 EXISTING SERVICES REPORT**

- There are no existing services identified on site. Unknown services might be encountered on site and the requirements of chapter 2 of the Standard Specifications for Road and Bridge Works for South African Road Authorities (COTO), Draft Standard (DS), October 2020 shall apply with regard to existing services.

**GENERAL DESCRIPTION OF ROAD**

- The existing road is surfaced with a nominal width of 8 metres. The overall length is approximately 19,64 km of which the entire length of the road is dealt with in this document.
- P35-1 traverses the flat terrain of rural KwaZulu-Natal in Dannhauser. This contract commences at km 0,00 at the intersection with P34-1 and terminates at km 19,64.

**C4.4 CONDITIONS ON SITE : MATERIALS INFORMATION**

- No material investigation conducted on the existing pavement layer works.
- No borrow pit investigations has taken place. Material for construction will be sourced commercially, however if there is a need for gravel material, borrow pits within the vicinity of the project will be investigated.

**MATERIAL FOR CONSTRUCTION**

- Gravel material for subbase will be sourced commercially from a nearby aggregate supplier. The nearest commercial sources are Afrisam in Newcastle and Afrimat in Dundee.
- Asphalt Surfacing material will be sourced from a nearby asphalt plant in Dundee.



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- Aggregate for seal surfacing will be sourced from a nearby aggregate supplier. The nearest commercial sources are Afrisam in Newcastle and Afrimat in Dundee.

### ADDITIONAL NOTES

Khangelani Zulu

### Sourcing out of material

- It is the bidder's responsibility when they do price to consider the risk of not getting the material from close sources. Whoever is awarded and goes to site, must be aware that there won't be any claims that will be approved that are associated with the sourcing of material. When you do pricing, you need to consider all those factors.

Completion of the attendance register

To be done electronically.

### Q & A

Q. Tallent

- Is it relevant to attach your financial statements, your audited financial statements, and your proof of address?

A. Maria Dewar

- Yes, the document requests you to attach your financial. You need to attach everything the document asks you. You need to attach in the manner in which the document requests you to do it. If it's asking for auditable then you attach that



Q. Zulu

1. T22, declaring other companies, we usually write the MAAA number. Is that sufficient or should we also write the company name as well?

A. Maria Dewar

1. As long as you are declaring the company. You can write the MAAA.

Q. Zulu

1. A concern about youth empowerment and how the youth is side-lined for such projects

A. Ndivho Maemu

1. Unfortunately, each project has got certain requirements based on the complexity of the project.

So in this case, those are the requirements, but if you feel left out, you're more than welcome to raise your frustrations further to the department.

A. Maria Dewar

1. To direct your concerns through the Department, please contact Mr Nkosi and Dr Kumbu Sibiya

Q. Monique Mamoriri

1. Can we print the pages in colour or any way?

A. Maria Dewar

1. It can be done, in colour or in black and white. It's not a disqualification.

Q. Mohaumlotsi JV

1. T43, members resolution, must joint ventures also fill in that form?

A. Maria Dewar

1. Yes, Joint Ventures do need to fill in the form for Members Resolution





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Q. Shikaar Rambehari

1. Maria, please can you explain the negotiations process with the short-listed tenderer/s on page T59?

A. Maria Dewar

1. What happens is we have our own estimates and when the bids come in, we compare it to the bids, the ones that have been shortlisted, that have made all the administrative and all the functionality requirements.

If the shortlisted candidate or the one that would be recommended, his bid is, much higher than estimate the department reserves the right to negotiate. We will contact the one awarded. They can discuss costs there, to bring it closer to our estimates. It's the reserving the rights to do.

Q. Shikaar Rambehari

2. I just wanted to confirm, so this negotiation phase, if applicable, will be just to the one preferred bidder, or basically to a panel?

A. Maria Dewar

2. The one that's being recommended shortlisted of close in prices, they might all be approached and whichever 1.

Closure:

Chair closed the meeting at 11:02








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### Approval by officials who attended the meeting

The minutes are a true reflection of the deliberations held.

Name	Designation	Signature	Date
Mrs. M Dewar	SCM		2023/02/21
Mr K Zulu	TIDS	<small>Signed by: Khangelani Zulu-Uxolo Zulu Signed at: 2023-02-21 12:12:57 +02:00 Reason: I approve this document</small> 	21/02/23
Mr N Maemu	Department Agent : Likhanyile Consulting Engineers and Project Managers		2023/02/22