



GRADUATES INTERNSHIP PROGRAMME: 24 MONTHS
REFERENCE NUMBER: KZNDOT / 2021/09/INT
STIPEND: R73 004.40 PER ANNUM

The Department of Transport is offering a Graduate Internship Programme opportunity to unemployed graduates in possession of an appropriate Degree/National Diploma (NQF6 and above) in the following fields in order to gain work experience: NQF 5 Qualifications may be accepted for Fleet Management, Logistics, and Transportation Management ONLY Requirements for the Internship Programme:

- Applicants must be of a historically disadvantaged background.
- Applicants must be unemployed
- Applicants must be computer literate in Microsoft packages
- Candidates must demonstrate a willingness to work and excel in the specialised fields.

Placement Area	Qualification	District Offices																																																	
		Head Office	Durban	Umlilo	Durban	Metro	KwaDukuza	Shepston	Pinetown	Grootville	Winklespruit	Park Ryne	Stanger	Rosburgh	Empangeni	Umlundi	Mahlabathini	Nongoma	Umlundi	Hluhluwe	Jozini	Gingindlovu	Eshowe	Umlundi	Umtubatuba	Empangeni	Vryheid	Vryheid	Eshowe	Eshowe	Pongola	Empangeni	Ladysmith	Estcourt	Ladysmith	Bergville	Midway	Nquthu	Newcastle	Greytown	Dundee	Dundee	Ulreth	Newcastle	PMB	PMB	Braid Street	Mkhondeni	PMB	Ixopo	
General Administration	National Diploma / Degree: Business Administration / Business & Information Management / Management Assistant / Office Management & Technology / Public Administration / Public Management	12	2	4	3	6	1	3	3	2	2	4	4	4	2	1	1		2	1	1	1	1	2	4	4	2	2	1	2	1	2	1	2	2	2	4	1	1	1	1	2			1	1	3	1	1		
Finance	National Diploma/Degree: Financial Accounting/Financial Management/Management Accounting					2								2	3			3	2								2		2																1	1					
Supply Chain Management	National Diploma / Degree: Financial Accounting / Financial Management / Supply Chain Management	10		2		3						5		1																																					2
Office Services	National Diploma/Degree: Public Administration/Public Management/ Office Management	2																																																	
Human Resource Management	National Diploma/Degree: Human Resource Management/Development/Management Assistant	1	3			2				3			2	4	3					1																															2
Traffic Camera Office	National Diploma/Degree: Information Technology	2																																																	
Registry / Records	National Diploma/Degree: Information Management/ Archival Science	2																																																	
Freight Transport	National Diploma/Degree: Transport Management/ /Transport Economics	4																																																	
Corporate Support Services	National Diploma/Degree: Property Management/Built Environment/Real Estate/ Fleet Management	6																																																	
Provincial Regulatory Entity	National Diploma/Degree Public Management/Administration/Transport Management	5																																																	
Information Technology	National Diploma/Degree: IT: Technical Public Relations /Business Administration	8																																																	
Office of the MEC	National Diploma/Degree: Public Administration	2																																																	
Traffic Camera Office	National Diploma/Degree: Public / Administration/ Supply Chain Management management/Finance/ human Resource Management	4																																																	
Communications	National Diploma/ Degree: Public Relations Journalism Photography Graphic Design /Library/Information Science	5																																																	

HEAD OFFICE LEARNERS APPLYING FOR GENERAL ADMINISTRATION MAY BE PLACED UNDER THE FOLLOWING SECTIONS: Corporate Support Services, Motor Transport Services, Road Traffic Inspectorate, Technology Transfer(T2), Office of the MEC, EPWP, Office of the CFO

DIRECTIONS TO APPLICANTS

- Successful applicants will be responsible for their own transport and accommodation during the period of internship.
- Applicants must note that their qualifications (Matric Certificate & Tertiary Certificate) will be submitted to SAQA for verification.
- Non-RSA Citizens/Permanent Resident Permit holders must attach a copy of their Permanent Residence Permits to their applications. It is the applicant's responsibility to have foreign qualification/s evaluated by the South African Qualifications Authority (SAQA) and to attach proof of such evaluation to their application.
- The successful applicants will be required to enter into an agreement with the Department.
- If invited for an interview, the costs incurred with attending the interview e.g. transport, accommodation etc. will be the responsibility of the applicant.
- Under no circumstances will faxed or e-mail applications be accepted

APPLICANTS MUST SUBMIT THE FOLLOWING (ALL INFORMATION WILL BE VERIFIED): Only one application per applicant will be accepted.

All applications must be submitted on the prescribed new z83 form, copies of which are obtainable from the Department of Transport: Head Office, District Offices and website: www.kzntransport.gov.za. Clearly state on the new z83 form the placement area and occupation you are applying.

- Comprehensive Curriculum Vitae (CV) with traceable contact details.
- Originally certified copy of Tertiary qualification/s.
- Originally certified copy of Identity Document.
- Originally certified copy of Matric Certificate.
- Original statement or results
- Applicants must attach a signed affidavit from a Commissioner of Oaths indicating they are unemployed and have never participated in an internship programme.
- Applicants who have already participated in a Graduate internship programme will not be considered.
- Applicants must submit an SAP91 Form (obtainable from the South African Police Services).
- NB: Failure to submit the required documentation will result in the application not being considered.

Enquiries: Mrs G Makhaye on 033 355 8626 / Mr A Zulu

Applications are to be forwarded to the Directorate: Human Resource Development, Private Bag X9043, Pietermaritzburg 3200 or hand delivered to 172 Burger Street, Pietermaritzburg 3201, for the attention of Mrs G Makhaye Applications can also be delivered to the Departments District Offices (HRD Section).

Closing Date: 27 August 2021

Correspondence will be limited to successful candidates only. If you have not been contacted within 3 months after closing date, kindly regard your application as unsuccessful.

